


National Tsing Hua University
Fall Semester of 2021
Registration Procedure Form for New Undergraduate

It's just a sample form. Please print out your individual form from Academic Information System/New Student Enrollment/ Registration Procedure Form Download

1. Health examination date: Please go to the Alumni Gymnasium to finish health examination at the designated time on September 19~20, 2021.
2. Registration date: September 22, 2021.

Student No.	Sample	Name	Sample				
Department	Sample	Cell Phone	Sample				
Division in Charge	Submit the finished Health Examination Form to the Division of Health Service.						Stamp
	Date	Time	Department	Date	Time	Department	
Division of Health Service	Sep. 19 th	08:00	CS	Sep. 20 th	08:00	MS	Location : Alumni Gymnasium 
		09:00	EE		08:50	IEEM	
		09:50	EECS		09:20	PME	
		10:05	IPTH		10:20	CHE	
		10:30	IBP		10:40	IPE	
		11:10	FL		11:00	CHEM	
		11:25	HSS		11:35	SCI	
		11:50 Closing time			11:50 Closing time		
		12:00-13:00 Rest time			12:00-13:00 Rest time		
		13:00	CL		13:00	MATH	
	13:40	ESS	13:30	PHYS			
	14:00	IPNS	14:00	KEL			
	14:20	BMES	14:15	KEE			
	14:45	LS	14:30	KSPE			
	15:00	LSIP	14:45	KPC			
	15:20	DMS	15:00	KSS			
	15:40	UPMT	15:15	KENI			
	16:10	QF	15:30	KIPE			
	16:30	ECON	15:55	JITA			
	16:45 Closing time		16:10	JAD			
		16:30	JMU				
		16:45 Closing time					

Go to the next procedure only when the above procedure is completed.

Division of Registration	Sep. 22 nd	<ol style="list-style-type: none"> 1. Please make sure that you have completed the new student online registration before September 5, so as not to affect the issuance of the student ID card. 2. Please merge the notarized diploma and transcripts as one pdf document and upload it to the system. Submit your original hard copy to division of registration before registration day. 3. After completing the health examination, please keep your registration procedure form properly until you receive your student ID card. The completed health check list will be uploaded to the AIS system before the registration date. You could check the student ID issuance at the AIS system -> personal information -> student ID issuance status. Whose registration process is completed, student ID will be distributed to the Class representative or freshmen counselor according to registration office arrangement. Please contact the appointed person to collect your student ID card. Student who ask for late registration, please make an appointment via your AIS system after completing registration. 	
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※Notices:

The notarized diploma and transcript will be returned to you via your department in October.
 In case of any question, please feel free to contact us.
 Contact No. 03-51715131 *33429 (affairs related to ARC and Student Work Permit application)
 Contact No. 03-5162465 (affairs related to NHI)