

Photo and Passport Requirements & Restrictions

The photo used on your official NTHU Student ID card and passport must meet **all** of the following requirements.

A. Photo on NTHU Student ID card

1. Image must be in .jpg format.
2. Image must be 236 pixels wide by 295 pixels tall and must be less than 300 KB in size. The face must occupy 70%~80% of the photo area, and head or any part of hair must not touch the frame of the photograph (female applicant's hair is permitted to touch the bottom frame of the photograph).
3. The picture must be less than 6 months old. It should be in color, neutral, front, and hat removed. The background should be simple, white background is recommended.
4. The photograph must show the subject facing square on and looking directly at the camera, with eyes open and clearly visible. A neutral expression (no smiling, mouth closed) and a natural skin tone are required. The photograph must have appropriate brightness and contrast.
5. There must be no hair across the eyes. Both edges of the face must be clearly visible. The photograph must not show the subject looking over one shoulder (portrait style) or with head tilted to one side or backwards or forwards. Ears, moles, birthmarks or scars must not be covered.
6. If the subject wears glasses, the photograph must show the eyes clearly with no reflection or glare in the glasses. Avoid tinted lenses (with the exception of the visually disabled).
7. Please upload formal photos.

Sample Photo Format



236 pixels by 295 pixels, less 300 KB file size.

B. Passport

Please upload the page with your personal information only, DO NOT include other pages. **Rotate the picture before you upload it. Make sure your name, birthday, passport number and photo is clear.**

