

National Tsing Hua University
2019 Spring Semester
New Undergraduate Student Registration Procedure

Registration Date : **February 18, 2019**

It's just a sample form.
Please print out your
individual form from
Academic Information
System/New Student
Enrollment/ Registration
Procedure Form Download

Student No.	Sample	Name	Sample	Gender	
Department	Sample			Cell Phone	Sample
Division in Charge	Procedure Items				Stamp
Division of Health Service	Students will get the New Students Health Examination Record on spot and it must be submitted after examination between 9:00 AM and 1:00 PM on February 18, 2019.				Place : International Student Activity Center (ISAC), Feng Yun Building 3F
Go to the next procedure only when the above procedure is completed.					
Division of Registration	Submit ARC and Passport Attachment Form and Registration Procedures form. Obtain your student ID card, if you have submitted all the required documents, and uploaded photo previously at NTHU Academic Information Systems.				Place : 1F, 109 Administration Building

※Notices:

- The notarized diploma and transcript will be returned to you via your department in March.
- International students should visit the following offices for the following things:
Division of General Affairs, Office of Global Affairs - Administration Building
 - Alien Resident Certificate application information- (R111)
 - National Health Insurance (NHI) transfer procedure and application information - (R112)

In case of any question, please feel free to contact us.

Contact No. 03-5162463 (affairs related to ARC)

Contact No. 03-5162457 (affairs related to NHI and Student Work permit application)