

National Tsing Hua University  
2020 Spring Semester  
New Graduate Student Registration Procedures

It's just a sample form.  
Please print out your  
individual form from  
Academic Information  
System/New Student  
Enrollment/ Registration  
Procedure Form Download

**Registration Date : February 17, 2020**

<b>Student No.</b>	<b>Sample</b>	<b>Name</b>	<b>Sample</b>	<b>Gender</b>	<b>Sample</b>
<b>Department</b>	<b>Sample</b>			<b>Cell Phone</b>	<b>Sample</b>
<b>Division in Charge</b>	<b>Procedure Items</b>				<b>Stamp</b>
Division of Health Service	Students will get the New Students Health Examination Record on spot and it must be submitted after examination between 8:00 AM and 1:00 PM on February 17, 2020.				Place : International Student Activity Center (ISAC), Feng Yun Building 3F
<b>Go to the next procedure only when the above procedure is completed.</b>					
Division of Registration	Submit ARC and Passport Attachment Form and Registration Procedures form. Obtain your student ID card, if you have submitted all the required documents, and uploaded photo previously at NTHU Academic Information Systems.				Place: 1F, 109 Administration Building

※Notices:

- The notarized diploma and transcript will be returned to you via your department in March.
  - International students should visit the following offices for the following things:  
Office of Global Affairs - Administration Building
    - Alien Resident Certificate application information  
(Macronix Building, the door beside underground driveway)
    - National Health Insurance (NHI) transfer procedure and application information - (R112)
- In case of any question, please feel free to contact us.  
Contact No. 03-5162463 (affairs related to ARC)  
Contact No. 03-5162459 (affairs related to NHI)  
Contact No. 03-5162457 (affairs related to Student Work permit application)