

National Tsing Hua University
Fall Semester of 2026
Registration Procedure Form for New Undergraduates

It's just a sample form. Please print out your individual form from Academic Information System/New Student Enrollment/ Registration Procedure Form Download

1. **Health examination date:** Please go to the Alumni Gymnasium to finish health examination at the following designated time on September 2, 2026.
2. **Registration date:** September 7, 2026

Student No.	Sample	Name	Sample	Gender	Sample	
Department	Sample			Cell Phone	Sample	
Division in Charge	Submit the finished Health Examination Form to the Division of Health Service.				Stamp	
	Date	Time	Department			
Division of Health Service	Sep. 2nd	08:00	KEL, KEE, KSPE		Location : Alumni Gymnasium	
		08:25	KPC, KSS, KEC, KENI, KIPE			
		08:55	IEEM, MS, IPE			
		09:35	PME, CHE			
		10:10	CS			
		10:35	EE, EECS			
		11:05	MATH, PHYS			
		11:20	CHEM, SCI			
		End of Entry at 11:30				
		Rest time during 12:00-13:00				
		13:00	IPTH, IBP			
		13:45	ESS, IPNS, BMES			
		14:20	ECON, QF, UPMT			
		15:00	LS, LMIP, DMS			
		15:20	CL, FL, HSS			
15:50	JMU, JAD, JITA					
End of Entry at 16:00						

Go to the next procedure only when the above procedure is completed.

Division of Registration	<ol style="list-style-type: none"> 1. Please make sure that you have completed the new student online registration before August 11, so as not to affect the issuance of the student ID card. 2. Please merge the notarized diploma and transcripts as one pdf document and upload it to the system before August 11. Submit your original notarized diploma and transcripts to division of registration before registration day. For IBP students, please submit your original notarized diploma and transcripts to the IBP office (Education Building R227) before registration day. submit your original notarized diploma and transcripts 3. After completing the health examination, please keep your registration procedure form properly until you receive your student ID card. Whose registration process is completed, student ID will be distributed to the class representative according to registration office arrangement. Please contact the appointed person to collect your student ID card. Student who ask for late registration, please go to the Division of Registration office (Administration Building R109) to collect the card. 	
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※Notices:

- The notarized diploma and transcript will be returned to you via your department in Mid-September..