

National Tsing Hua University Regulations Governing Minor Studies by Students

Letter of Ministry of Education under Tai-(85)-Gao-(2)-Zi No. 85503548 on February 29, 1996 for future reference
Amendments approved at the 5th Faculty Meeting for Academic Year 1998 on May 27, 1999

Letter of Ministry of Education under Tai-(88)-Gao-(2)-Zi No. 88067351 on June 15, 1999 for future reference
Amendments approved at the 2nd Faculty Meeting for Academic Year 2004 on March 29, 2005

Letter of Ministry of Education under Tai-Gao-(2)-Zi No. 0940065459 on May 18, 2005 for future reference
Amendments approved at the 1st Faculty Meeting for Academic Year 2006 on October 12, 2006

Letter of Ministry of Education under Tai-Gao-(2)-Zi No. 0960025586 on March 6, 2007 for future reference
Amendments to Article 2 approved at 2nd Faculty Meeting for Academic Year 2009 on April 8, 2010

Letter of Ministry of Education under Tai-Gao-(2)-Zi No. 0990076689 on May 17, 2010 for future reference
Amendments to Articles 1~6 approved at the 3rd Faculty Meeting for Academic Year 2018 on March 14, 2019

Amendments to Articles 2 and 7~10 approved at the 1st Faculty Meeting for Academic Year 2019 on October 24, 2019
Article 2 submitted to the 2nd Faculty Meeting for Academic Year 2019 on December 26, 2019 for future reference

Letter of Ministry of Education under Tai-Jiao-Gao-(2)-Zi No. 1090015208 on February 14, 2020 for future reference
Amendments to Articles 10, 11 and 12 approved at the 4th Faculty Meeting for Academic Year 2019 on June 18, 2020

Letter of Ministry of Education under Tai-Jiao-Gao-(2)-Zi No. 1090094261 on July 22, 2020 for future reference

Article 1 National Tsing Hua University (“NTHU”) establishes the Regulations in accordance with Article 28 of the University Act and Article 14 of the Degree Conferral Act.

Article 2 Bachelor's program students of the various departments are allowed to apply to study in other bachelor's programs at NTHU and another school (including bachelor's programs of colleges) as their minor departments (programs).

For the bachelor's programs of the various college which offer first and second major programs, their students are allowed to apply to study in the bachelor's programs of any departments of NTHU other than the departments in which they are studying as the first and second majors, and the bachelor's programs of departments of another school, as their minor departments (programs), provided that they are not allowed to apply to study in the bachelor's programs of another college of NTHU as their minor departments (programs).

Master's program (including in-service master's program) students are allowed to study in the master's programs or bachelor's programs of another department (institute/program) of NTHU as their minor departments (institutes/programs), provided that the daytime graduate students of NTHU are not allowed to apply to study in the in-service master's programs of NTHU as their minors, and the in-service master's program students of NTHU are not allowed to apply to study in the daytime master's programs of NTHU as their minors. Notwithstanding, doctoral program students are allowed to study in the doctoral programs of another department (institute/program), or day master's programs, of NTHU as their minor departments (institutes/programs).

Article 3 Bachelor's program (including the bachelor's program of a college) students may apply to study in minor departments (programs) by the end of the add/drop period from the second academic year to the second semester of the fourth academic year. Master's program/doctoral program students may apply for studying in minor departments (institutes/programs) by the end of the add/ drop period from the second

semester to the fourth semester. Upon approval of the chairs (directors) of the major departments (institutes/programs) and minor departments (institutes/programs), the students will be recorded as studying in minor departments (institutes/programs). Notwithstanding, bachelor's program student applications to study in the departments (programs) of another school as their minor departments (programs) shall be submitted to that school for completion of said procedures.

Article 4 Students studying in minor departments (institutes/programs) shall complete the minimum graduation credits required by their major departments (institutes/programs). Bachelor's program students who select the bachelor's programs of another department (program) as their minor departments (programs) and master's program students who select any bachelor's programs as their minor departments (programs) shall complete at least 20 credits for the required professional (specialized) subjects of the minor departments (programs) additionally. For master's program students who select any master's programs or another departments (institutes/programs) as their minor departments (institutes/programs) and doctoral program students who select any master's programs or the doctoral programs of another department as their minor departments (institutes/programs), the subjects and number of credits to be completed additionally shall be set forth by the minor departments, institutes or programs, and enforced subject to approval of the department, institute or program meeting.

Article 5 The subjects and credits completed by students studying in minor departments (institutes/programs) per semester (including the subjects and credits of the minor departments (institutes/programs)) will be recorded in the grade transcript of their major departments (institutes/programs). For those completing the subjects and credits required by the minor departments (institutes/programs), their minor department (institute/program) names will be noted on the list of graduates, diplomas, degree certificates and grade transcripts. For bachelor's program students who select the departments (programs) of another school as their minors, names of that school and department will be identified in the minor department section of their diploma.

Article 6 Minor department (program) subjects which have been successfully completed by bachelor's program students who fail to complete the minor department's (institute's/program's) curriculum as required or waive eligibility for admission to the minor departments (institutes/programs) may be transferred to graduation credits to be completed for their major departments (programs). Notwithstanding, whether those completed by master's program students who study in the master's programs of another department (institute/program) or by doctoral program students who study in the doctoral programs of another department (institute/program), as their minor departments (institutes/programs) may be transferred to the graduation credits to be completed for their major departments (institutes/programs) shall be set forth by, and also subject to the review and approval by, the departments, institutes or programs.

Article 7 Bachelor's program students of another school are allowed to apply to study in bachelor's programs of NTHU as their minor departments. Applicants shall complete the application form from July 1 to August 15 of each year, and submit the application form to the chairs of the departments (programs) of NTHU to which they are applying for minor study for authorization and then for recordation by the Division of Registration of NTHU. The same shall apply where they wish to waive a minor. Application qualifications and documents, subjects, credits and graduation requirements shall be set forth by the minor departments or programs, and enforced subject to approval of the department or program meeting. The students' schools shall

compile a register when the students graduate, and submit the same to the Division of Registration of NTHU for registration officially. The Division of Registration will forward the same to the various target departments/programs for review. The review results will be sent by NTHU to the schools officially.

Article 8 For NTHU students who apply for cross-university minor study in the University System of Taiwan (UST) or students of any school within the UST who apply for cross-university minor study in NTHU, the University System of Taiwan Regulations Governing Cross-University Minor Study shall apply.

Article 9 The payment of fees for minor studies will be published together with the tuition and miscellaneous fees (baseline tuition) and credit fee rates each academic year.

Article 10 If NTHU bachelor's program and master's program students who wish to select any bachelor's programs of NTHU as their minor departments (programs) fail to file an application within the time limit specified in Article 3 herein with causes, they shall complete the "National Tsing Hua University Application Form for Post-Review on Applications of Bachelor's Program and Master's Program Students for Studying in Bachelor's Programs as Minor Departments (Programs)" before graduation, and submit the same to the minor departments (programs) for review and approval upon completion of the subjects and credits required by the minor departments (programs), and then to the Division of Registration for recordation of the minor departments (programs). Students who apply for a make-up registration of the minor departments (programs) shall complete all required procedures before completing the processes for graduation and deregistration, at the latest. No further application for a make-up registration will be accepted beyond the time limit.

If it is necessary to reproduce the diploma and transcript due to a student's application for a make-up registration, the related costs shall be borne by the student solely.

Article 11 If the application for studying in a minor department (program) filed by any bachelor's program student pursuant to Article 3 herein is already approved, and the student, without waiving the application, has already completed the subjects, credits and graduation conditions required by his/her department (program) but fails to complete the subjects and credits required by the minor department (program), the student is allowed to apply for an extension of his/her study years of no more than two years upon expiration of the four academic years, insofar as his/her minor department (program) status has not yet extinguished. A student with physical and mental disabilities, if any, is allowed to apply for an extension of his/her study years of no more than four years.

The study years of master's program/doctoral program students who study in minor departments (programs/institutes) remain unaffected by their minor department (program/institute) status.

Article 12 The Regulations shall be enforced upon approval of the Faculty Meeting, and reported to the Ministry of Education for future reference.