

# **National Tsing Hua University Directions for Payment of Graduate Student Degree Exam Fees and Paper Advisor Fees**

Articles 1~4 and Articles 6~12 approved at the 1st Faculty Meeting for Academic Year 2021 on October 21, 2021

Article 5 approved at the 2nd Faculty Meeting for Academic Year 2021 on December 23, 2021

Articles 2, 3 and 5~10 Approved at the 4th Faculty Meeting for Academic Year 2021 on June 2, 2022

Approved at the 84th Meeting of the University Endowment Fund Management Committee on June 21, 2022

1. The Directions are established in order to serve as the basis for payment of NTHU graduate student degree exam fees and paper advisor fees.
2. Graduate student degree exam fees consist of the oral exam fee and transportation allowance, to be paid by NTHU per graduate student per degree only once, provided that if the students take re-examination, the re-examination fees shall be borne by NTHU.
3. Graduate student oral exam fees shall be paid in the following manner:
  - (1) In the case of a master's program degree exam, there should be 3~5 oral exam members (including the advisor). Subject to the actual number of oral exam members, NT\$1,000 will be granted per oral exam member.
  - (2) In the case of a doctoral program degree exam, there should be 5~9 oral exam members (including the advisor). Subject to the actual number of oral exam members, NT\$2,000 will be granted per oral exam member.
4. The graduate student degree exam transportation allowance shall be paid in the following manner:
  - (1) The transportation allowance payment standards shall be based on the transportation allowance criteria under the "Directions for Reimbursement of Business Trip Allowances," subject to the location where the oral exam takes place. Those who need to take domestic flights shall seek prior approval from the Vice President for Academic Affairs, and the business trip allowance shall be verified on a reimbursable basis. Where no oral exam transportation allowance is incurred (e.g. oral exam via video, and oral exam conducted by in-campus members at NTHU), no transportation allowance will be reimbursed.
  - (2) Where a member attends more than two degree exams (inclusive) of NTHU on the same day, they shall receive the transportation allowance in total once only. Where transportation allowances are incurred due to the two oral exam sites, the transportation allowances shall be reimbursed separately.
5. Where a graduate student degree exam shall be carried out in two steps or the oral exam members exceed the prescribed quota due the professional needs of the college, department or institute, the amount in excess of the oral exam fees and transportation allowances shall be covered by the funds of the college, department or institute. Where these funds are insufficient, the college, department or institute shall apply for additional funds separately. Students shall not be asked to pay degree exam fees.
6. For those who present works, certificates of achievement together with written reports or technical reports in place of a paper, the degree exam fees shall be paid pursuant to the Directions.
7. Graduate student paper advisor fees shall be paid by NTHU to the advisor at NT\$4,000 per graduate student in the case of a master's program, and at NT\$6,000 per graduate student in the case of a doctoral program, no more than once. In the case of co-advisors, the paper advisor fees shall be shared by the co-advisors evenly, or on a pro rata basis agreed between the co-advisors separately.

8. For graduate students who take double majors or who are students in the foreign dual degree program across universities, NTHU only bears the oral exam fees, transportation allowances and paper advisor fees with respect to the degree exam of NTHU, while those with respect to the degree exam of the other schools shall be handled in accordance with those schools' related regulations.
9. The funding source referred to herein is self-raised revenue, including tuition and miscellaneous fees received by NTHU.
10. The Directions shall be enforced upon approval of the Faculty Meeting and review and approval of the University Endowment Fund Management Committee.