

Undergraduate Academic Performance Early Warning System

I. Early-Semester Academic Warning

After the beginning of each semester, the Division of Registration prepares a list of undergraduate students who either failed three or more courses or whose failed credits account for one-half or more of their enrolled credits in the previous semester. The list is sent to each department/class for advisors to provide additional guidance and contact students' parents when necessary.

II. Midterm Academic Early Warning System

Through midterm warnings issued by course instructors, students can become aware of unsatisfactory academic performance at an early stage and make greater efforts to improve. The system also utilizes academic advising, student support services, and parental encouragement to help students understand their learning status and overcome academic difficulties.

1. Schedule

TIME	CONTENT	EXECUTOR	NOTE
WEEK 7~9	1.TA MAINTENANCE	DEPARTMENTAL SECRETARIES, TEACHERS	NO MORE THAN THREE TEACHING ASSISTANTS CAN BE AUTHORIZED.
	2.GIVE GRADES WARNING	TEACHERS, TAS, DEPARTMENTAL SECRETARIES	PRESET INFORMATION INCLUDES THE STUDENT'S HOMEWORK, PAPER, ATTENDANCE, QUIZ, MIDTERM EXAM, AND COMMENTS IN 40 WORDS CAN BE WRITTEN IN ADDITION.
WEEK 10	MAIL THE LIST OF WARNED STUDENTS TO THE ADVISORS AND THE STUDENTS	DEPARTMENTAL SECRETARIES	*EACH DEPARTMENT/CLASS WILL PRINT OUT A WRITTEN NOTIFICATION AND MAIL TO THEIR PARENTS IF THE STUDENTS ARE

	PRINT WRITTEN NOTIFICATIONS ABOUT THE STUDENTS' BAD LEARNING AND PERFORMANCE SITUATION AND MAIL TO THEIR PARENTS.	DEPARTMENTAL SECRETARIES	WARNED IN MORE THAN TWO COURSES. AN ONLINE NOTIFICATION CAN ALSO BE MAILED IF YOU HAVE THEIR PARENTS' EMAIL ADDRESS. *A SPECIFIC ENVELOPE FOR THIS NOTIFICATION IS AVAILABLE IN DIVISION OF REGISTRATION FOR EVERY DEPARTMENT/CLASS.
FROM WEEK 10	GIVE TUTORSHIP TO THOSE WARNED STUDENTS	DEPARTMENTAL SECRETARIES, ADVISORS, DIVISION OF STUDENT ASSISTANCE	
	FOLLOW UP THE TUTORSHIP	DEPARTMENTAL SECRETARIES, ADVISORS	
WEEK 11	THE DEADLINE OF COURSE WITHDRAWAL	STUDENTS	
WEEK 10~13	THE GRADES EARLY WARNING SYSTEM IS STILL AVAILABLE	TEACHERS, TAs, DEPARTMENTAL SECRETARIES	EACH DEPARTMENT/CLASS FOLLOW UP THE TUTORSHIP ACCORDING TO THE WARNING SITUATION

2. Early Warning System Instructions

A. Course Instructors

(1) Log in to the Academic Information Systems:

<https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/>

Click "Curriculum & Grades" → "Grades Early Warning System".

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[功能地圖](#)

The (Ch) leads the Chinese-only items:

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 - [Print Grades List](#)
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【Acad

For the security of your personal information to the system at the first time. Strongly risk during online transactions. A better lower case letters, symbols and digits.

For the latest data, don't use proxy server

In this system, you probably can (do)

- update your personal information, including family contact number, etc.
- obtain your income statements.
- download campus licensed software

(2) If the course has teaching assistants, instructors may maintain “TA Maintenance” . Up to three TAs may be assigned. Select the course, click “Maintenance,” and enter the TA’s student ID number or employee ID number.

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 - [TA Maintenance](#)**
 - [Early warned student maintenance](#)
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課程助教維護 TA Maintenance

本學期課程助教資料

科號 Course No.	課程名稱 Course Title		助教 TA	助教 TA	助教 TA
		維護 Maintenance			
		維護 Maintenance			

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課程助教維護
TA Maintenance

科號：
Course No.
課程名稱：
Course Title

新增助教學號/員工編號：
Add TA student No./Staff No.

新增 Add

目前無助教資料

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(3) To maintain warning records, enter the “Warning Student Maintenance” page and click “Enter Warning.” For each student to be warned, select “Yes” under the warning field. The system provides default warning categories such as assignments, reports, attendance, quizzes, and midterm examinations. Instructors may also enter comments of up to 40 characters. After completing the information, click “Update”

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預警學生維護
Early warned student maintenance

※ 點選欄位標題，可遞增/遞減排序

科號	課程名稱	預警	預警名單	最近預警時間
1		進入預警	檢視	
11		進入預警	檢視	

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科號：
 課程名稱：
 任課教師：

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※ 點選欄位標題，可遞增/遞減排序

科系班別	學號	姓名	特殊身份	已預警	曾1/2	是否預警
				☐ 是 YES ☒ 否 NO		
				☐ 是 YES ☒ 否 NO		
				☐ 是 YES ☒ 否 NO		
				☐ 是 YES ☒ 否 NO		
				☐ 是 YES ☒ 否 NO		
				☐ 是 YES ☒ 否 NO (該科目已二階段退選)		
				☐ 是 YES ☒ 否 NO		
				☐ 是 YES ☒ 否 NO		

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 Syllabus Maintenance
 SDGs
 classroom distribution
 Classroom search
 Adjust Course Time
 Courses Information

預警學生維護
 Early warned student maintenance

科號：
 課程名稱：
 任課教師：

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※ 點選欄位標題，可遞增/遞減排序

科系班別	學號	姓名	特殊身份	已預警	曾1/2	是否預警
						☒ 是 YES ☐ 否 NO 評論 Comment 作業 Homework 應交次數 Frequency of submitting 缺交次數 Frequency of Missing 報告 Report 應交次數 Frequency of submitting 缺交次數 Frequency of Missing 點名 Take a Attendance 點名次數 Frequency of Taking Attendance 缺席次數 Frequency of Absence 小考 Exam 應考次數 Frequency of Holding 缺考次數 Frequency of Missing 不及格次數 Frequency of Fail 期中考 Midterm Exam ☐ 不及格 Fail ☐ 未參加期中考 Absence from Midterm Exam 取消已選 Delete

網頁訊息



老師您是否寄發mail通知被預警學生？提醒學生即時上網查詢被預警情形。
 Do you want to email the notification to the early warned student as a reminder?

無論老師您是否選擇mail給學生，預警作業結束後，各學系將彙整二科（含）以上被預警學生名單後，統一通知學生、家長及導師。

Whether you choose to email the student, once the early warning process is completed, the department will collect the names of those students who have received the notification twice and send the list to their parents.

確定

取消

預警學生維護
Early warned student maintenance

科號:
課程名稱:
任課教師:

寫信給被預警學生 回上一頁 Back 儲存更新預警資料 Update

※ 點選欄位標題，可選擇/遮減排序

科系班別	學號	姓名	特殊身份	已預警	曾1/2	是否預警
				☐ 是 YES ☒ 否 NO		
				☒ 是 YES ☐ 否 NO		

預警學生維護
Early warned student maintenance

Step 1. 填寫Email內容

寄件者: Email:
姓名:

副本: 同寄件者

主旨: 期中成績預警通知 --

內容:
ooo 同學:
本學期您所修課程 -- , 學習狀況經任課教師預警, 請多予留意, 若有學習上的困難, 歡迎和任課教師或助教聯絡。
教師預警內容: (由系統自動帶出)

結尾署名(可空白省略): 教師 陳信文

Step 2. 請選擇欲通知之被預警學生

請勾選	科系班別	學號	姓名	曾1/2	預警內容
☒					評論: test

全選 取消

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(4) Instructors may choose “Send Email to Warned Students.” The system provides a default email template, which may be modified before sending the notification.

B. Academic Advisors

Go to “Search/Report for early warned student” to review the list of advisees who have received warnings during the current semester. Advisors may also view students’ warning history. After counseling a student, select “Yes” or “others”. If you select “others”, you need to enter comments of up to 40 characters. After completing the information, click “Update” to record the counseling result.

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Classroom search

Adjust Course Time

Courses Information

All Courses Taught in NTHU

本學期(114下)預警學生回報/查詢

Search/Report early warned student in this term

以下為 老師 本學期 (已被預警) 學生名單:
Following is the list of early warned student in this term:

學號 Student ID	姓名 Name	入學方式 Enrollment	第1/2 1/2 record	授課教師 Instructor	預警內容 Warning Content	預警時間 Time	導師已經導 Counseling of Advisor 全選是 Yes 全選否 No	歷年預警狀況 Warning History
		申請			科目名稱: 點名: 缺席次數	2026/04/23 08:01:43	是 Yes 否 No 其他 Others	查詢 Search
		申請			科目名稱: 評語: 期中考 <=20分, 請退選, 避免被當 期中考: 不及格 (該科目已二階段退選)	2026/05/07 00:42:47	是 Yes 否 No 其他 Others	查詢 Search
		申請			科目名稱: 評語: 期中考42分, 請注意學習 期中考: 不及格 (該科目已二階段退選)	2026/05/07 00:32:38	是 Yes 否 No 其他 Others	查詢 Search
		申請			科目名稱: 評語: test	2026/06/17 14:13:18	是 Yes 否 No 其他 Others	查詢 Search
		申請			科目名稱: 評語: 期中考44分, 請注意學習 期中考: 不及格 (該科目已二階段退選)	2026/05/07 00:32:38	是 Yes 否 No 其他 Others	查詢 Search

更新資料