# 國立清華大學申請修業證明書離校程序單

# Certificate of Study Application Form (only for withdrawal students)

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| 系班別Department | 學系(研究所)Dept./Institute of | 學制Program | □大學部Bachelor□碩士班Master□博士班Ph.D |
| 學 號Student ID |  | 姓名Name |  |
| 連絡方式 | 行動電話Phone number | **Email** |
|  |  |
| 退學學期Withdraw Semester |  學年度 學期(如不確定可以空白)Academic year / semester (If you are not sure, please leave it blank.) |
| 辦理學期Application Semester |  學年度 學期(如不確定可以空白)Academic year / semester (If you are not sure, please leave it blank.) |

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| 離校流程School Leaving Procedure |
| 系所辦公室Department office | 圖書館Library | 生輔組/原資中心Division of Student Guidance |
|  | 確認已歸還向本校及合作圖書館館借閱的書籍與滯還金。Confirm the books borrowed from the school have been returned and late payment fees have been paid. | ＊原住民生\* Indigenous Students |
| 身份別限定Identity restriction |
| **外籍生****International Student** | **雙聯生****Dual-Degree Student** | **陸生/僑生****Chinese student / Overseas Student** |
| 全球事務處全球招生及服務組Division of Global students Recruitment and service, DRS | 教務處綜合教務組Division of General Academic Affairs |
| \*ARC and NHI\*Taiwan Scholarship\*NTHU Scholarship(R112) | China HK & MA Program @R205Oversea Uni. Program @R112 | **＊陸生、僑生**(R111)Overseas and Chinese Students | **＊陸生**Chinese Students |

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| 教務處註冊組Division of Registration＊收回申請表Submit application form＊核發修業證明書Collect the certificate | 證明書字號(Certificate No.) |  |
| 領取簽名(Signature) |  |