# 國立清華大學申請修業證明書離校程序單

# Certificate of Study Application Form (only for withdrawal students)

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| 系班別  Department | 學系(研究所)  Dept./Institute of | | 學制  Program | □大學部Bachelor  □碩士班Master  □博士班Ph.D |
| 學 號  Student ID |  | 姓名  Name |  | |
| 連絡方式 | 行動電話  Phone number | **Email** | | |
|  |  | | |
| 退學學期  Withdraw  Semester | 學年度 學期(如不確定可以空白)  Academic year / semester (If you are not sure, please leave it blank.) | | | |
| 辦理學期  Application Semester | 學年度 學期(如不確定可以空白)  Academic year / semester (If you are not sure, please leave it blank.) | | | |

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| 離校流程  School Leaving Procedure | | | | | |
| 系所辦公室  Department office | | 圖書館Library | | 生輔組/原資中心  Division of Student Guidance | |
|  | | 確認已歸還向本校及合作圖書館館借閱的書籍與滯還金。Confirm the books borrowed from the school have been returned and late payment fees have been paid. | | ＊原住民生  \* Indigenous Students | |
| 身份別限定Identity restriction | | | | | |
| **外籍生**  **International Student** | **雙聯生**  **Dual-Degree Student** | | **陸生/僑生**  **Chinese student / Overseas Student** | | |
| 全球事務處全球招生及服務組  Division of Global students Recruitment and service, DRS | | | | | 教務處綜合教務組  Division of General Academic Affairs |
| \*ARC and NHI  \*Taiwan Scholarship  \*NTHU Scholarship(R112) | China HK & MA Program @R205  Oversea Uni. Program @R112 | | **＊陸生、僑生**(R111)  Overseas and Chinese Students | | **＊陸生**  Chinese Students |

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| 教務處註冊組Division of Registration  ＊收回申請表Submit application form  ＊核發修業證明書Collect the certificate | 證明書字號  (Certificate No.) |  |
| 領取簽名  (Signature) |  |